

BROMSGROVE DISTRICT COUNCIL							
Legal, Democratic and Property Services							
Roundings are generally rounded to the nearest 10p.							
Service Category	Charge 1st April 2021	% Change	Increase / Decrease	Proposed charge from 2022	Proposed Charges 23/24	New Charge 1st April 2023	COMMENTS
	£		£	£		£	
<b>ELECTORAL REGISTRATION</b>							
<b>Register Sales*</b>							
<b>In data form</b>							
- basic fee	20.00	0.00%	0.00	20.00	Stat	20.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	1.50	0.00%	18.50	20.00	Stat	20.00	
<b>In printed form</b>							
- basic fee	10.00	0.00%	0.00	10.00	Stat	10.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	5.00	0.00%	0.00	5.00	Stat	5.00	
<b>Marked Election Register Sales*</b>							
<b>In data form</b>							
- basic fee	10.00	0.00%	0.00	10.00	Stat	10.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	1.00	0.00%	0.00	1.00	Stat	1.00	
<b>In printed form</b>							
- basic fee	10.00	0.00%	0.00	10.00	Stat	10.00	Statutory Fixed Fees and not subject to any change
- for each 1,000 names or part thereof	2.00	0.00%	0.00	2.00	Stat	2.00	
Copy of return of Election expenses plus 20p per sheet, per side.	5.00	0.00%	0.00	5.00	Stat	5.00	Statutory Fixed Fees and not subject to any change
<b>Miscellaneous Charges</b>							
* Address labels printed	13.50	0.00%	0.00	13.50	Full cost	Full Cost Recovery	Costs are covered no additional increase required
* - for each 1,000 properties or part thereof	6.80	0.00%	0.00	6.80	Full cost	Full Cost Recovery	
- street list	13.50	0.00%	0.00	13.50	Full cost	Full Cost Recovery	
* - Data Property Addresses	24.50	-44.90%	-11.00	13.50	Full cost	Full Cost Recovery	
* - For each 1,000 properties or part thereof	1.90	0.00%	0.00	1.90	Full cost	Full Cost Recovery	
<b>LEGAL</b>							
- Legal work (per hour)	146.80	6.00%	8.80	155.60	10%	171.20	
- Legal Consent - Admin Fee	26.10	6.02%	1.60	27.70	10%	30.50	
- RTB	205.10	6.00%	12.30	217.40	10%	239.10	
- Consent for proposed works	161.20	6.00%	9.70	170.90	10%	188.00	
- Retrospective Consent	169.60	6.00%	10.20	179.80	10%	197.80	
Garden License	249.80	6.00%	15.00	264.80	10%	291.30	
Wayleave Agreement	374.70	6.00%	22.50	397.20	10%	436.90	
Deed of Grant or Easement	392.70	6.00%	23.60	416.30	10%	457.90	
License to Assign	392.70	6.00%	23.60	416.30	10%	457.90	
Rent Deposit Deed	392.70	6.00%	23.60	416.30	10%	457.90	
Authorised Guarantee Agreement	392.70	6.00%	23.60	416.30	10%	457.90	
License for Alterations	392.70	6.00%	23.60	416.30	10%	457.90	
License to Sublet	392.70	6.00%	23.60	416.30	10%	457.90	
Deed of Variation	392.70	6.00%	23.60	416.30	10%	457.90	
Grant of Lease	531.10	6.00%	31.90	563.00	10%	619.30	
Extended Lease	531.10	6.00%	31.90	563.00	10%	619.30	
Deed of Surrender	392.70	6.00%	23.60	416.30	10%	457.90	
Tenancy at Will	392.70	6.00%	23.60	416.30	10%	457.90	
Renewal of Lease	392.70	6.00%	23.60	416.30	10%	457.90	
<b>Section 106:</b>							
- Private Owner	548.70	6.00%	32.90	581.60	10%	639.80	
- Each additional unit added (up to a maximum of £1,650)	73.50	6.00%	4.40	77.90	10%	85.70	
- Affordable housing schemes	1,030.10	6.00%	61.80	1,091.90	10%	1,201.10	
- Deed of Variation	391.50	6.00%	23.50	415.00	10%	456.50	
- Fee for agreeing a unilateral undertaking	391.50	6.00%	23.50	415.00	10%	456.50	
<b>Other Fees</b>							
- Fees for sale of property under Low Cost Housing Scheme	269.90	6.00%	16.20	286.10	10%	314.70	
- Fees for purchase of additional 30% Share	176.10	6.00%	10.60	186.70	10%	205.40	
- Fees for preparation of Deed of postponement	115.00	6.00%	6.90	121.90	10%	134.10	
- Administration fee for the grant of licences for more than 12 months	64.60	6.01%	3.90	68.50	10%	75.40	
- Issuing of consents (transfer of mortgage)	76.20	6.00%	4.60	80.80	10%	88.90	
Minor land sales up to £10,000	515.70	6.00%	30.90	546.60	10%	601.30	
Major Land sales £10,000+ <b>2.75% of purchase price with a minimum charge of £500</b>	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee	Full cost	Full Cost Recovery	

Major Land sales £50,000+ <b>2.75% of purchase price with a minimum charge of £750</b>	Fixed Fee	Fixed Fee	Fixed Fee	Fixed Fee	Full cost	Full Cost Recovery	
Deed of Release of Covenant	392.70	6.00%	23.60	416.30	10%	457.90	
- Footpath Diversion Orders	2,189.60	5.00%	109.50	2,299.10	10%	2,529.00	
<b>LAND SEARCHES</b>							
<b>Single Con29 Question</b>							
Official Certificate of Search (LLC1) only	29.20			N/A			LLC searches now carried out by HMLR
CON29R Enquiries of Local Authority (2016)							
- Residential	111.60		0.00	111.60	10%	122.80	
- Commercial	156.30		0.00	156.30	10%	171.90	
Standard Search Fee: LLC1 and CON 29R combined							
- Residential	142.90			N/A			LLC searches now carried out by HMLR
- Commercial	188.90			N/A			
CON 29O Optional enquiries of Local Authority (2007)							
(Questions 5,6,8,9,11,15) per question	13.50	5.00%	0.70	14.20	10%	15.60	
(Questions 7,10,12,13,14,16-21) per question	6.80	5.00%	0.30	7.10	10%	7.80	
(Question 22)	30.00	0.00%	0.00	30.00	10%	33.00	
Extra written enquiries (Refer to Worcestershire County Council for Highways enquiries)	52.70	5.00%	2.60	55.30	10%	60.80	
Question 4	15.80		0.00	15.80	10%	17.40	
Each additional parcel of land (LLC1 and CON29R)	24.70			N/A			
Expedited (within 48 hrs)	33.70	5.00%	1.70	35.40	10%	38.90	
<b>PARKSIDE SUITE</b>							
<b>Per Hour (Suggest min Hire of 2hrs)</b>							
<b>Main Room</b>							
Community Group	23.00	4.35%	1.00	24.00	10%	26.40	
Regular Hire	35.00	4.29%	1.50	36.50	10%	40.20	
Commercial Hire	46.00	4.35%	2.00	48.00	10%	52.80	
<b>Committee Room</b>							
Community Group	13.00	4.62%	0.60	13.60	10%	15.00	
Regular Hire	19.00	4.21%	0.80	19.80	10%	21.80	
Commercial Hire	25.50	4.31%	1.10	26.60	10%	29.30	
<b>Committee Room 2 – Full Day</b>							
Community Group	75.00		-75.00	0.00			
Regular Hire	88.00		-88.00	0.00			
Commercial Hire	106.00		-106.00	0.00			
<b>Committee Room 2 – Half Day</b>							
Community Group	45.00		-45.00	0.00			
Regular Hire	60.00		-60.00	0.00			
Commercial Hire	72.00		-72.00	0.00			
<b>Committee Room 2 – per hour (min 2Hours)</b>							
Community Group	17.00	0.00%	0.00	17.00	10%	18.70	
Regular Hire	22.00	0.00%	0.00	22.00	10%	24.20	
Commercial Hire	30.00	0.00%	0.00	30.00	10%	33.00	
<b>Combined</b>							
Community Group	31.00	4.84%	1.50	32.50	10%	35.80	
Regular Hire	49.00	4.08%	2.00	51.00	10%	56.10	
Commercial Hire	67.50	4.44%	3.00	70.50	10%	77.60	
<b>Half Day up to 5pm (max 4hrs)</b>							
<b>Main Room</b>							
Community Group	86.00	4.65%	4.00	90.00	10%	99.00	
Regular Hire	105.00	4.76%	5.00	110.00	10%	121.00	
Commercial Hire	172.50	4.35%	7.50	180.00	10%	198.00	
<b>Committee Room</b>							
Community Group	38.00	4.21%	1.60	39.60	10%	43.60	
Regular Hire	52.00	4.42%	2.30	54.30	10%	59.70	
Commercial Hire	65.00	4.62%	3.00	68.00	10%	74.80	
<b>Combined</b>							
Community Group	105.00	4.29%	4.50	109.50	10%	120.50	
Regular Hire	150.00	4.33%	6.50	156.50	10%	172.20	
Commercial Hire	215.00	4.19%	9.00	224.00	10%	246.40	

<b><u>Full Day Up to 5pm</u></b>							
<b>Main Room</b>							
Community Group	160.00	4.38%	7.00	167.00	10%	183.70	
Regular Hire	200.00	4.35%	8.70	208.70	10%	229.60	
	280.00	4.29%	12.00	292.00			
Commercial Hire					10%	321.20	
<b>Committee Room</b>							
Community Group	65.00	4.31%	2.80	67.80	10%	74.60	
Regular Hire	78.00	4.49%	3.50	81.50	10%	89.70	
	96.00	4.17%	4.00	100.00	10%	110.00	
Commercial Hire							
<b>Combined</b>							
Community Group	205.00	4.39%	9.00	214.00	10%	235.40	
Regular Hire	260.00	4.23%	11.00	271.00	10%	298.10	
	345.00	4.35%	15.00	360.00			
Commercial Hire					10%	396.00	
<b><u>Combined Evening Commercial Hire, Fridays and Saturday's, 5pm - Midnight</u></b>	345.00	4.35%	15.00	360.00	10%	396.00	
Only half day and full day rates allowed for weekends. No hourly rates.							
All day rate for weddings £720** (day and evening to include kitchen and set up) 9am – 12 midnight							
Sunday hire rates by negotiation.							
Room 54(Training Room) - Any internal county organisations whom wish to use this room will be charged £25.00 per hour.							
<b><u>Customer Services</u></b>							
<b>Interview rooms (based at the service centre)</b>							
- Per Full day (9am - 5pm)	44.40	4.28%	1.90	46.30	10%	50.90	
- Per Half day (9am-1pm/1pm-5pm)	27.80	4.32%	1.20	29.00	10%	31.90	
	9.50	4.21%	0.40	9.90			
- Per hour (1Full hour only)					10%	10.90	
<b><u>Bromsgrove Markets</u></b>							
<b>3 x 3 Market Stall (per day)</b>							
Tuesday Regular Trader	26.50	3.02%	0.80	27.30	10%	30.00	
Tuesday Casual Trader	28.50	3.16%	0.90	29.40	10%	32.30	
Each additional stall requested	11.50	3.04%	0.40	11.85	10%	13.00	
Friday Regular Trader	30.50	2.95%	0.90	31.40	10%	34.50	
Friday Casual Trader	32.50	3.08%	1.00	33.50	10%	36.90	
Each additional stall requested	11.50	3.04%	0.40	11.85	10%	13.00	
Saturday Regular Trader	32.50	3.08%	1.00	33.50	10%	36.90	
Saturday Casual Trader	34.50	2.90%	1.00	35.50	10%	39.10	
Each additional stall requested	12.00	2.92%	0.40	12.35	10%	13.60	
<b>Catering Van</b>							
Tuesday Regular Trader	25.50	2.94%	0.80	26.25	10%	28.90	
Tuesday Casual Trader	30.00	3.00%	0.90	30.90	10%	34.00	
Friday Regular Trader	29.50	3.05%	0.90	30.40	10%	33.40	
Friday Casual Trader	34.00	2.94%	1.00	35.00	10%	38.50	
Saturday Regular Trader	31.50	3.02%	1.00	32.45	10%	35.70	
Saturday Casual Trader	36.00	3.06%	1.10	37.10	10%	40.80	
All 3 days (Annual booking per week) - <b>Charge to be deleted</b>	78.00	-100.00%	-78.00	0.00	10%	0.00	
All 3 days (Casual booking per week) - <b>Charge to be deleted</b>	83.60	-100.00%	-83.60	0.00	10%	0.00	
<b>Table only booking for Craft Markets (only available in good weather)</b>							
First two 5ft tables	15.00	3.00%	0.50	15.45	10%	17.00	
each additional table	5.00	3.00%	0.20	5.15	10%	5.70	
<b>Electric</b>							
Regular 3 day traders	9.20	3.26%	0.30	9.50	10%	10.50	
Casual/Single day traders per day	5.00	3.00%	0.20	5.15	10%	5.70	
<b>Trade Waste Collection</b>							
Regular 3 day traders	2.60	3.85%	0.10	2.70	10%	3.00	

Casual/Single day traders	5.00	3.00%	0.20	5.15	10%	5.70	
<b><u>Other Market Charges - New Charges</u></b>							
<b>Vintage, Craft and Food Markets</b>							
Single Stall	20.00	3.00%	0.60	20.60	10%	22.70	
Additional stalls	10.00	3.00%	0.30	10.30	10%	11.30	
Catering units/pitch	15.00	3.00%	0.50	15.45	10%	17.00	
<b>Sunday Food Festival Markets</b>							
Price by negotiation to include staff on cost and overtime	price on negotiation		0.00	price on negotiation	Full cost	Full Cost Recovery	
<b>Seasonal Traders</b>							
Seasonal supplement per stall for seasonal adhoc traders in December	5.00	4.00%	0.20	5.20	10%	5.70	
<b>Market Hire</b>							
Hiring cost of providing a market to Parish Councils or other organisations	700.00	3.00%	21.00	721.00	10%	793.10	
<b>Trader Incentive Scheme</b>							
New traders attending the market on a Tuesday will be charged 50% rent fee for 4 weeks continous weeks only (based on a 3m x 3m stall)	14.25	3.16%	0.45	14.70	10%	16.20	
New traders attending the market on a Friday will be charged 50% rent fee for 4 weeks continous weeks only (based on a 3m x 3m stall)	15.25	2.95%	0.45	15.70	10%	17.30	
New traders attending the market on a Saturday will be charged 50% rent fee for 4 weeks continous weeks only (based on a 3m x 3m stall)	17.25	3.19%	0.55	17.80	10%	19.60	
<b><u>Property Services - New Charges</u></b>							
Minor Land Sales Request for Information	52.90	36.11%	19.10	72.00	10%	79.20	VAT not included in previous year plus Inflationary Increase
Minor Land Sales Full Application	387.35	27.02%	104.70	492.00	10%	541.20	VAT not included in previous year plus Inflationary Increase
Advertising - Estimated Fee per Advert (new charge based on cost per advert	0.00	100.00%	360.00	360.00	10%	396.00	New charge based on cost per advert
Surveyors Fees - Estimated Fee (new charge based on an hourly cost)	0.00	100.00%	90.00	90.00	10%	99.00	New charge based on an hourly rate